



Norfolk Snowsports Club Executive Committee Meeting No.428

Date: 20th July 2022
 Location: Ivan Palfrey Suite, Norfolk Snowsports Club
 Committee: David Rich (DR); David Baxter (DB); Dudley George (DG); Rebecca Matthews (RM); Caroline Gibbs (CG); Kevin Rhead; Deborah Anstee (DA); Nick Watson (NW); Edgar Harden (EH)
 Attending: Tony Chauhan (TC)

No	Agenda Item	Action
1	Apologies: Dudley George (DG); Richard Roberts (RR); Harry Steward (HS)	
2	Conflicts of Interest: None were declared against the published agenda.	
3	Minutes of Previous Meeting Minutes agreed.	
4	<p>Actions from Previous Meeting (427)</p> <p>Item 4; actions from meeting 426</p> <ul style="list-style-type: none"> 5A- Financial update. Email chasing unpaid memberships to be sent. 5B - Canopy to be installed over new tubing platform. 6A - Private lesson protocol investigation, item carried forward. 6B - Work on establishing a NSC race camp is in progress. 9A - Summary of changes to articles to be presented at the AGM is in progress. <p>Item 5 Financial review</p> <ul style="list-style-type: none"> B - Flags for slope and advertising banners purchased. These will be fitted ready. For a photo opportunity at the Snowsport England event to be held at the Club on 29th July. <p>Item 9 Instructor Committee</p> <ul style="list-style-type: none"> B - Advert for snowboard level 1 trainees has been published. D - Review meeting with SSE coaches concerning the recent ski level 2 assessment is due to be held this week. <p>Item 10 Complaints and complaints process</p> <ul style="list-style-type: none"> A - DR reported that DG had an amicable meeting with the complainant and matter is closed. B – Document with remodeled payments and terms for slope hire is now operational. C - Request from NW for sight of documents relating to governance, compliance, policies and health and safety still to be actioned. D – Complaints policy and procedure to be circulated to committee. <p>Item 12 lease renewal update</p> <ul style="list-style-type: none"> Review of terms of lease ongoing. 	<p>TC</p> <p>TC</p> <p>LF</p> <p>TC</p> <p>NW</p> <p>LF</p> <p>KR</p> <p>LF</p> <p>TC</p> <p>DG</p>
5	<p>Financial Review</p> <p>(a) – Financial Update</p> <ul style="list-style-type: none"> Finance Report for June attached. (Appendix A). Cash at bank – this year: £216,727; Last Year £229,917. Concerns raised over slow progress in collecting memberships. (See action point, item 4, 5A). <p>(b) – Spend Requests – TC Instructor room refurbishment approx. £6k including new lockers and drinks station– approved by those present.</p>	TC
6	<p>Club Operations Report</p> <p>(a)- Activity Volumes, attached (Appendix B)</p> <ul style="list-style-type: none"> Numbers show expected low attendances for the time of year. Agreed that the sessions highlighted red or amber, denoting low attendance, need action points. TC due to meet with Andy Smith to focus on solutions to the fall in boarding activity attendances. 	<p>TC, LF</p> <p>TC</p>

	<p>(b) Event Finances</p> <ul style="list-style-type: none"> Document previously circulated detailed income and expenditure from the recent race events. Noted that income to the club comes from F and B and offerings are currently being adjusted to maximize sales. CG Suggested that next year's Club National dates follow directly on from half term to encourage those who are taking part in the holiday race camp. The Norwich race, preferably on Saturday, followed by Ipswich on Sunday would make travelling to East Anglia more attractive for those who live out of the area. The Friday night dash for cash would also attract attendees. DR noted that the invitation to bid for next year's races were due out late August early September. 	DR
7	<p>Health and Safety</p> <ul style="list-style-type: none"> No new issues noted 	
8	<p>Forthcoming Events</p> <p>(a) AGM.</p> <ul style="list-style-type: none"> Date agreed as 15th September. NW to liaise with RM to ensure the notice information and time scale is correct. It was agreed that the formal part of the AGM would cover the essentials including strategic plans, key issues and changes for the next 12 months. The social event afterwards would provide opportunities to showcase Club activities which occurred during the year. CG volunteered to lead the setup of the social event providing she had help from another for the Exec committee. Exec members were asked to confirm they wished to stand for another year and to provide an up to date bio to DG. RR has tendered his resignation from the executive committee on health grounds. As there will be spaces to be filled executive committee members were asked to encourage others to stand. <p>(b) Farmers Jam</p> <ul style="list-style-type: none"> TC in talks with Planks and Red Bull who are interested in sponsorship. 	<p>NW, RM</p> <p>CG</p> <p>All</p> <p>All</p> <p>TC</p>
9	<p>Instructor Committee</p> <ul style="list-style-type: none"> KR reported that Nick Esposito has resigned from the Instructor Committee and as head coach. All instructors and coaches have received an email updating them on the situation. KR noted that for now there was a good team of coaches in place to run instructor training until the end of the training year. DG has arranged to meet with Nick Esposito to discuss the situation. KR has a meeting this week with Richard Barbour and Ryan Grewcock the SSE coaches involved with the recent level 2 assessment. Outcomes from this meeting together with feedback from the assessment participants will inform any adjustments to instructor training. 	<p>DG</p> <p>KR</p>
10	<p>Complaints</p> <ul style="list-style-type: none"> TC is working on a couple of ongoing issues and there is nothing of note to report. 	TC
11	<p>Strategy</p> <ul style="list-style-type: none"> Instructor mileage. A discussion paper was previously circulated. It was agreed to increase mileage expenses by 10p to 35p per mile. The increase reflects the rise in fuel costs and can therefore be reduced if fuel costs go down and is an interim measure while other instructor expenses are reviewed. CG will look at the financial impact of the rising cost of instructor expenses. A proposal that exec members attending meetings should be able to claim mileage will be an agenda item at a future meeting. 	CG
12	<p>Correspondence.</p> <ul style="list-style-type: none"> TC reported that a letter had been received from the Club's pension provider. The matter has been dealt with and action taken to prevent the situation reoccurring. 	
13	AOUB None	
14	Any Items deemed confidential None	
<p>Date of next meeting... Executive Meeting: Tuesday 16th August 2022</p>		





